

Construction Advisory

CA 2006-10
July 14, 2006

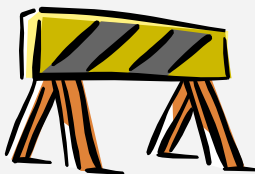
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Index: Local Government
Projects

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Construction Advisory
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BJO:JJG

Charging Time to Local Agency Projects

MDOT staff who perform design and construction project oversight services must charge their time to the respective local agency project (including enhancement projects). If the local agency project number is not available or not yet programmed, time is to be charged with MTF coding as follows.

Development – The following index codes have been established for region staff working in Development-Program Services (Appropriation 30001, 30002, 30003). When using these index codes, use 79900 for the PCA. Use this coding for time spent on local government agency activities (i.e., plan review and pre-grade inspection/grade inspection meetings) when the local government project number does not allow for MDOT staff to charge time, travel, or other costs directly:

- 30206 Salaries and Fringes
- 30207 Travel
- 30208 Other Expenditures

Delivery – The following index codes have been established for region staff working in Delivery-Engineering Services

(Appropriation 37001, 37002, 37003). When using these index codes, use 79900 for the PCA. Use this coding for time spent on local government agency activities (i.e., preconstruction meetings, interim meetings, field/acceptance reviews) when the local government project number does not allow for MDOT staff to charge time directly:

- 40706 Salaries and Fringes
- 40707 Travel
- 40708 Other Expenditures